



Manager: Planning and Regulatory  
Westland District Council  
36 Weld Street  
Private Bag 704  
HOKITIKA  
☎ 03 756 9010  
Fax: 03 756 9045

# Resource Consent Application Form and Assessment of Environmental Effects (Land Use)

All actual and reasonable costs incurred by the Council will be charged to the applicant at the conclusion of the appeal period of the Council decision. A full record will be kept of all expenses incurred in processing applications.

Please note, further information can be given on additional pages if needed.

---

**OFFICE USE ONLY**

Date Received: \_\_\_\_\_  
Fees Paid: \_\_\_\_\_  
Receipt No: \_\_\_\_\_  
Valuation No: \_\_\_\_\_

---

# Resource Consent Application Form (under the Resource Management Act 1991)

Full name/s of applicant/s .....

.....

.....

*[Note: An application can be made in the name of an individual/ couple/partnership/business, etc.]*

Applicant's Postal Address: ..... Business ☎: .....

..... Private ☎: .....

..... Fax: .....

..... Email: .....

*[Note: This is the address Council will communicate with.]*

Property owner's name: (if not the applicant) Business ☎: .....

..... Private ☎: .....

..... Fax: .....

..... Email: .....

Location of activity and/or property address: Map Reference (if relevant)

..... NZMS 260: .....

..... e.g. (1:50.000)

..... CT No.: .....

Legal description of site: .....

.....

*(From rates notice, valuation notice or Certificate of Title.)*

What zone is the site? (tick one box)

- |                                       |                          |                       |                          |                   |                          |
|---------------------------------------|--------------------------|-----------------------|--------------------------|-------------------|--------------------------|
| Rural                                 | <input type="checkbox"/> | Residential           | <input type="checkbox"/> | Small Settlement  | <input type="checkbox"/> |
| Tourist                               | <input type="checkbox"/> | Coastal Settlement    | <input type="checkbox"/> | Residential Mixed | <input type="checkbox"/> |
| Commercial Core                       | <input type="checkbox"/> | Industrial/Commercial | <input type="checkbox"/> | Coastal Erosion   | <input type="checkbox"/> |
| Waiho River General Flood Hazard Area | <input type="checkbox"/> |                       |                          |                   |                          |

[If unsure of zoning, then check with Council staff or the Westland District Plan]

**NATURE OF CONSENT(S) BEING APPLIED FOR (TICK BOX):**

**Subdivision:**

---

**Land Use:**

- residential in rural zone
- prospecting or mining
- clearance of indigenous vegetation
- commercial or industrial undertaking in residential or rural area
- signage
- reduction of yard setbacks
- height limit/recession plane encroachments
- relocate building/s
- additional dwellings
- parking reduction
- roading formation

**Term of consent sought:**

- indefinite
- years ..... (please specify)

Do you require additional resource consents from the West Coast Regional Council in relation to this proposal, e.g., for works in a riverbed or discharges (odour, dust)?

Yes  No  If yes, have these consents been applied for? Yes  No

What consent is being sought from the Regional Council.....

## CHECKLIST OF DOCUMENTS

### Have you remembered to?

✓

- Attach a completed Assessment of Environmental Effects
- Attach a copy of current Certificate of Title for the site (*if relevant*)
- Sketch the locality and access points (*if relevant*)
- Supply an aerial photograph (*if relevant*)
- Attach technical plans (subdivision plan/site plan/building plan)
- Attach affected party approval forms (*if obtained*)
- Attach a cheque for application fee/deposit

I hereby certify that, to the best of my knowledge and belief, the information given in this application and the accompanying Assessment of Environmental Effects is true and correct. I undertake to pay all actual and reasonable application costs incurred by the Westland District Council.

Signature of applicant: ..... Date: .....

(or person authorised to sign on behalf of applicant)

Name:(in BLOCK CAPITALS) .....

Type of application: Subdivision  Land Use   
Controlled  Discretionary   
Non-complying

# Land Use Activities

## Assessment of Environmental Effects

You should use this form for all proposed land use activities, other than subdivisions. You must also complete the resource consent application form and attach supporting documents.

Please answer all questions fully. You can discuss your application with Council officers before completing this form or seek expert advice.

*Please note: Your proposed activity could have a range of effects (both positive and negative) on the environment. Completing this form will help you to identify the effects.*

*'Effects on the environment' means: any effects on the surrounding area and includes possible effects on people, plants and animals.*

What do you want to do?

.....

.....

.....

What are the surrounding land uses (e.g., housing, farmland, etc):

.....

.....

.....

## EFFECTS ON THE ENVIRONMENT (POSITIVE OR NEGATIVE)

Will your proposed activity have any social or economic effects on people, including yourself as applicant: (e.g., employment)?

Yes  No

Will your proposed activity have any effect on the surrounding landscape or the visual amenity (views)?

Yes  No

Will there be any property shading of neighbours or any impact on the privacy of neighbours?

Yes  No

Will there be any lighting effects or glare created off site?

Yes  No

Will there be any new signage erected either off-site or on-site?

Yes  No

Will there be increased traffic movements because of your proposal?

Yes  No

Will additional parking off site be required?

Yes  No

Will your proposed activity produce any noise that will be heard at the boundary of the site?

Yes  No

Will there be any generation of wastes by the proposed activity?

Yes  No

Will there be any activity on the surface of water bodies (rivers and lakes)?

Yes  No

Will your proposal have any impact on indigenous vegetation or habitat (e.g., forest, wetland)?

Yes  No

Will your proposal have any impact on indigenous wildlife (birds, animals, fish, etc)?

Yes  No

Will your proposed activity have any impact on any known historic or cultural/spiritual values in the area?

Yes  No

Will your proposed activity have any impact on the recreational use of the area?

Yes  No

Will your proposed activity include the use of hazardous substances (e.g. fuels, oils, chemicals)?

Yes  No

Will your proposed activity result in any discharges of hazardous substances to the environment? (e.g. fuel, paint)

Yes  No

If you have ticked **yes** to any of the above questions then please describe the effects for any of the boxes you have ticked:

.....  
.....  
.....  
.....  
.....  
.....  
.....

Please describe what steps you propose to reduce or avoid the adverse effects on the environment you have identified:

.....  
.....  
.....  
.....  
.....  
.....  
.....

**SCALE OF EFFECTS**

Looking at all of the effects you have identified as a whole, what scale of effects will occur? (*tick one box*)

- Within the site only
- Restricted to the surrounding neighbours
- Affecting the whole settlement or town

Any comments about the overall nature of the effects?

.....

.....

.....

.....

.....

.....

.....

**SERVICING REQUIREMENTS**

Will your proposal result in the need for new services (e.g. power, telecommunications, roads, water supply, etc)?

Yes  No

If yes, please describe what new services will be required:

.....

.....

.....

.....

**NATURAL HAZARDS**

Is your site subject to flooding or inundation?  
Yes  No

Is your site subject to landslides or land instability?  
Yes  No

Is your site subject to erosion?  
Yes  No

Is your site subject to contamination from any source?  
Yes  No

If you answered **yes** to any of the above questions, then what effects could the identified natural hazard/s have on your proposed activity?

.....

.....

.....

.....

.....

How do you propose to address the identified natural hazards?

.....

.....

.....

.....

.....

*[Note: If your site is subject to natural hazard/s and you are unsure of how to proceed, then advice can be sought from a Chartered Professional Engineer (CPEng).]*

**CONSULTATION**

You may have consulted other people or agencies about your proposal (eg DOC, Fish and Game NZ, Te Runanga o Makaawhio, Te Runanga o Ngati Waewae).

Please outline what consultation steps you have taken (if any):

.....  
.....  
.....

What was the response?

.....  
.....

**AFFECTED PARTIES**

You will need to consider which people or agencies might be affected by your proposal. (*Consider the following as a guide and tick boxes below*):

- Neighbours (list details below)
- Local community
- Transit New Zealand
- Agency or other group (name them):.....

.....

*[Also note that the Council rules on who is an affected party. You can seek the written approval of affected parties - please use the Council's Affected Party Approval form.]*

For neighbours: Please list the names and addresses:

.....  
.....  
.....  
.....

## SUPPORTING INFORMATION – A CHECKLIST

You need to supply the following information to support your application (*tick relevant boxes*):

✓

- Resource consent application form
- Completed Assessment of Effects on the Environment form (this form)
- Copy of the current Certificate of Title for the site (if relevant)
- Sketch of locality and access points and/or aerial photo (if relevant)
- Affected party approval forms (*if obtained*)
- Technical plans relevant such as site plans, building plans

Other information may be relevant, such as:

- Size and design of advertising signs
- Details of proposed landscaping
- Location of features on site (trees, streams, archaeological site)